APPLICATION FOR SUBSTITUTE TEACHING POSITION

Pleasant View R-VI School District

128 SE 20th Street

Trenton, MO 64683

*In order to complete your application, the following information is required:*

[ ] Completed Application [ ] W-4 State and Federal/I-9 forms for payroll

[ ] Copy of transcript [ ] Federal background check or proof of background check

[ ] Substitute teaching certificate (copy)

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| ***(The information below is used to process application for state background check done on the DESE web site)***  SSN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  COLLEGE DEGREE [ ] YES [ ] NO # OF COLLEGE HOURS: \_\_\_\_\_\_\_ | ***Please mark grade levels you are available to teach:***  *[ ] Preschool*  *[ ] Kindergarten*  *[ ] 1st & 2nd grade*  *[ ] 3rd & 4th grade*  *[ ] 5th & 6th grade*  *[ ] 7th & 8th grade* | ***Do you have a current teaching certificate?***  *[ ] Yes [ ] No*  *[ ] Pending* |

**PREVIOUS EMPLOYMENT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates of Employment** | **Employer** | **Address** | **Description of Job** | **Salary** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**EDUCATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **School** | **Location** | **Dates Attended** | **Major** | **Degree** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**REFERENCES**

|  |  |  |
| --- | --- | --- |
| **Name** | **Address & Phone Number** | **Official Position** |
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*It is the policy of the Pleasant View R-VI School District not to discriminate on the basis of race, creed, gender, or disabilities in its education programs, activities or employment practices. Inquiries by applicants regarding Pleasant View R-VI School District’s nondiscrimination policies should be directed to the superintendent’s office at the address on this document.*