

Pleasant View R-6 Community Club Meeting Minutes

*12/6/2022, 6:00-7:00pm, Pleasant View R-6 Cafeteria, Open Forum
Meeting Called to Order by Avery McCauslin, President*

Board Members in attendance:

Avery McCauslin, President | Kelsie Lowe, Treasurer | Mikaela Ledford, Secretary

Board Members absent:

Lindsay Stevens, Vice President – excused absence due to family medical.

Additional Attendees:

Rebecca Steinhoff (Principal/Superintendent/Parent), Derek McCauslin (Parent), Adriane Todd (Teacher/Parent), Shani Kinney (Teacher), Katie Kinney (Supporter), Megan DeVorss (Parent)

1. Welcome and Introduction – Avery
2. Approval of Minutes from last meeting
 - a. Postponed due to technological difficulty, will approve of minutes from November and December at the next meeting.
3. Treasurer’s Report
 - a. Updated balance is \$26,042.21
 - i. 2-3 outstanding checks
 - ii. Bringing balance to \$25,450.98
 - b. Santa bags totaled \$342 spent
 - c. Lindsay will update group about tax information at the next meeting.
 - i. This topic was formulated based on new information acquired by Avery and the CC board members, that the PV CC is not a fully-registered 501c3 organization, as originally assumed. We also have an old EIN number that is associated with a back account, but because no tax documents were involved within a 3-year time, this number is now invalid in regard to IRS tax information. It appears that you used to be able to obtain a bank-account-only EIN. This process has been updated by banks and the IRS, but the prior CC has not kept appropriate up-to-date records regarding this matter. The CC has applied for and received a new IRS-associated EIN number, which will be utilized to obtain further legal documentations, etc. to re-formulate as a future 501c3 organization.
 - ii. The current PV CC is initiating a “fresh start” initiative, following unanimous board-member consensus. Our board wants to make sure all legalities are up-to-date, transferrable, and able to be carried on for future CC years to benefit the PV R-6 district appropriately.
 - iii. The CC board will meet in a closed session later this month to finalize paperwork, including updating by-laws, etc. to ensure the better serving of our community and financial accounts.
4. Old Business
 - a. Penny War and Spirit Wear Update

- i. Penny War accumulated \$2,957
 - ii. Spirit Wear accumulated \$1210 in profits
 - 1. Vendor notes a noticeable increase in spirit wear sales from last year
 - 2. Spirit wear will be delivered on the 15th of this month, and will be distributed (following packaging) before Christmas break!
 - b. Santa Treat Bags
 - i. Will include snack mix, craft kit, and candy canes for “Santa” to pass out following this year’s Christmas program on Friday, December 9th.
 - c. Spring Extravaganza
 - i. Need to move original date of March 25th, as NCMC has an event that date that pulls a lot of the community.
 - ii. New Date for the extravaganza: March 11
 - 1. Mikaela motions to approve the new date
Kelsey 2nd the motion
Motion Passes
- 5. New Business Items
 - a. Staff Appreciation
 - i. Mikaela presents a new Teacher Appreciation project, for parents, other staff, and students to send in staff compliments, which will be compiled and provided to staff at the end of the year as a teacher appreciation end-of-year gift. Mikaela to put in the leg work if the community club agrees with the project.
 - ii. Suggestion by attendees to utilize google forms for compiling information/compliments. Agreed by all that it would eliminate some issues and be the most effective/efficient means available.
 - iii. Rebecca motions to approve project.
Kelsey Lowe 2nds the motion.
Motion passes.
 - b. Meeting Minutes
 - i. For better community communication, especially for those who want to attend but are not physically able to, the suggestion was brought up to more publicly post minutes for online access, maybe via the PV website.
 - 1. Some hesitation on this, suggestions are to continue posting the CC monthly newsletter on Facebook and Class Dojo.
 - 2. Would like to consider this more, will need to discuss further with Rebecca Steinhoff as she is the website contact.
 - a. Mikaela motions to open more opportunities and communication of the CC minutes, in whatever form is most accessible to the community AND most practical to the school
Kelsey 2nd the motion
Motion passes
 - c. PA System Updates
 - i. Repair Quotes
 - 1. New Microphones

- a. \$550 (plus tax/shipping, if applicable) for 2 microphones plus box.
 - i. Replacement microphones would be \$100 after this initial purchase.
 - b. Mrs. Kinney does have a couple of extra microphones in her room that are not as worn as the one that is more publicly available.
 - i. There was some discussion on making this mics more accessible, possibly storing them in the office where they can continue to be locked away from staff/student use, but in a more centralized location for requests for use.
 - 2. New cords
 - a. \$18 (plus tax and shipping, if applicable)
 - b. Concern that current cord has a weak connection to the transmitting box.
 - 3. Speakers
 - a. \$2500 replacement cost for the current system, approximately.
 - b. With some fine-tuning adjustments already made by subject-matter experts who recently spent time at the school, the PA system is currently sounding more clear – at the very least, temporarily.
 - ii. Long-Term goal full replacement
 - 1. Full Replacement of the system would cost \$10-15,000. This is in the long-term plan, but is a large financial burden.
 - 2. Note that the CSIP (Comprehensive School Improvement Plan) committee has already been separately discussing the issue of the PA systems in the school. They (and the CC) were unaware that each other's committees were discussing this, showing the growing concerns by multiple parties (including staff and parents) on the clarity of the school's PA system. (The small system – as the larger PA system still functions well at this time).
 - a. The current concern of the CSIP is that the budget is maxed out, especially so this year with costs rapidly increasing.
 - b. The CSIP hoped that the CC would assist in purchasing a new PA system, however the CC does not have \$10-15,000 of available fund to provide for this project. This is why the project remains in the long-term goals category.
 - iii. For more detailed information on this topic, please see the appendix entry following these Meeting Minutes (below).
- d. New Playground Fundraising
 - i. *This topic will be tabled until tax information (as described above) is sorted.*
- e. Community Suggestions for CC
 - i. Blue Jay Online Store – for apparel, etc. throughout the year

- ii. Posters/Yard Signs (Proud Parents of _____) to show PV/Blue Jay Community Pride
 - 1. Less manpower as they can be created and distributed, but each family would self-place
 - 2. Because this is the 2nd time that this request has come to the CC on behalf of the community, the CC will look into the costs and necessities needed in initiating this idea. Adriane Todd has volunteered to research more into yard signs and report back to the CC.
- iii. Blue Jay stencils for driveways/yard
 - 1. Takes lots of manpower
 - 2. Many of our students are rural
 - 3. Signs may be a good alternative to this suggestion
- iv. Spring Extravaganza
 - 1. Having a 2nd extravaganza event, maybe with water balloons
- v. Student dues beginning in K (\$10 per year?) to help fund the 8th grade trip
 - 1. Would free up nearly \$9000 per year in CC funding availability for other projects
- vi. Blue Jay debit card at other banks
 - 1. Citizen's bank holds out contract, but other banks note breaks in contract, will continue to investigate this. Current level is 5 cents back.
 - 2. BTC bank offers this option as well, at a rate of 7.5 cents back.
 - 3. Farmer's Bank offers a Logo Card with a 1-time \$10 donation to your school.
 - 4. Every month newsletter for Alumni in the mail to keep them informed and encourage donations
- vii. Community wants more info in general
 - 1. Are encouraged by current monthly newsletter, consensus is to absolutely keep providing that
- viii. Field Trips
 - 1. Mrs. Bond was apprehensive to ask the CC for field trip funds for a previous field trip, as in the past the CC has only funded one spring field trip per class per year, plus the 8th grade trip. This led to parent confusion of the purpose of the CC, as we often advertise that funds donated are used directly for student field trips. This was a communication error between the CC and the teachers and Avery will present more info on this directly to the teachers at the next staff meeting to clear up communication on available funds for field trips in regard to the current school year.
 - a. In the past, the CC did not reserve funds, but immediately used them, which is why the CC could only support one spring field trip per class. This year we have enough funds saved from the previous year to run a little differently.
- ix. T-shirt Sale
 - 1. "Small School, Big Achievements" quote incorporation

- x. Sell Seat pads for bleachers
 - 1. Avery looked into this, and unfortunately due to higher costs of everything right now, each seat would be upwards of \$70 to make. Sales for these would likely be minimal as a result. Can continue to investigate this further, if anyone sees anything different available.
- 6. Discussion
 - a. *No open discussion from the community or board members during this time, however helpful suggestions were made following adjournment of the meeting by those in attendance and were incorporated into the minutes of this meeting to keep them anonymous.
- 7. Adjournment
 - a. Mikaela motions to adjourn
Derek McCauslin 2nd the motion
Motion Passes, Meeting is Adjourned

Appendix 1

PA SYSTEM UPDATES

During the Comprehensive School Improvement Plan (CSIP) meetings on November 14, 15, and 29, a committee made up of parents, teachers, and board members met and worked on developing a plan with goals and action steps to address areas deemed important over the next 3 years. One of the capital improvement projects that was unanimously agreed upon was that major improvements needed to be made to the current PA system. It was discussed that when the sound system is being used in the gym area, it is very difficult to hear what is being said, the voices aren't very clear. The majority preference was to update it entirely and it was worked into one of the goals.

Since we had discussed the PA system at one of our previous meetings, it was mentioned that the Community Club already had this on our radar to possibly assist with. It was suggested that the goal be written that the CC pay for an entirely new PA system next year, which would be relatively impossible considering the new playground equipment project we are already working on.

The day after the first CSIP meeting, it was brought to my (Avery) attention that another member of the CSIP committee, Kendra Cox, had already began reaching out for quote to see how much replacing the current system would cost. Kendra mentioned that her dad has helped with the sound before at the school, but he hasn't had the time to make the necessary adjustments to make the sound clearer. He was going to be getting quotes for a new sound system from VoxBox near Sedalia, MO. (We haven't received the quotes yet).

On the Community Club side of things, I reached out to a couple of contacts within our school who have experience in building sound systems for churches, schools, and outdoor events. Mrs. Kinney was also

notified by e-mail on November 15th, asking for more information about our current sound system, and if she had record of when the current system was installed. We also opened the door for suggestions from her point of view since she coordinates many of the larger-scale programs that utilize the sound system.

It has since been learned that there are two different operating control systems for the gym sound system. There is an old control box on a rolling cart with a mic that is utilized for assemblies, ball games, and smaller events. It is located between the bleachers in the gym. There is also a new control box (approx.. 2-3 years old, thought to be purchased with CC funds) that is more time consuming to set up, and is mainly utilized for larger events – the Extravaganza, and school programs. The speakers above the basketball goal and on stage that both control boxes operate were purchased and installed in the early 90s. It is unknown when the hanging mics on stage were purchased.

A couple weekend ago, I met with Matt Rayl and Derek McCauslin at the school to look at the current rolling PA system control and mic that is being utilized frequently for assemblies and ball games. Some settings were changed, marked with a paint pen, and the sound is much clearer and less muffled than before. Both men suggested purchasing a new microphone (the old has been dropped multiple times and is duct taped), and to replace a new cord that has a poor connection. It was also suggested to consider a way to lock up the control box so the controls cannot be touched by students/staff or accidentally hit and damaged during a PE class. They think these smaller improvements would work as a band aid until the funds could be raised to purchase an entirely new system (minus the new control board purchased a few years ago). It would most likely cost in the estimated ballpark range of \$10,000-15,000 to replace the entire system.

It was also brought to our attention that there are additional 'nice' mics locked in Mrs. Kinney's room that are for program use. It was suggested that these new mics be locked in Mrs. Steinhoff's office or in a more neutral area for easier access. It was also suggested by Kylie Davis that we continue to use the damaged mic for assemblies due to the kids handling it frequently.