

## STUDENT DISMISSAL PRECAUTIONS

The Pleasant View R-VI School District will supervise its students in attendance during the school day. Therefore, each building principal will establish procedures to validate requests for early dismissal, to assure that students are released only for proper reasons, and only to authorized person(s).

Staff members shall not excuse any student from school prior to the end of the school day, or into any person's custody without the direct prior approval and knowledge of the building principal, or his or her designee.

In keeping with these precautions, the following procedures will be adhered to:

- ▶ The building principal or designee shall not excuse a student before the end of the school day without a request for early dismissal by the student's parent or guardian.
- ▶ Telephone requests for early dismissal of a student shall be honored only if the caller can be positively identified as the student's parent or guardian.

### Children of Divorced/Separated Parents

- ▶ In the case of children of separated or divorced parents, the district will release a student to the parent whose address has been designated as the address for educational purposes by order of the court without contacting the other parent or, if no court order concerning custody is on file, then to either parent.
- ▶ If a court order is on file, and if it provides that a parent has joint legal custody, but that parent's address has not been designated as the child's address for educational purposes, that parent may collect the child from school during the school day. In such a case, when no verifiable notice of the early removal from school is received from the educational-purposes residential parent, the district will make a reasonable attempt to notify the other parent by telephone for informational purposes only, not for permission. The attempt need not be successful, nor must it be repeated if made to the phone number of record for the parent being contacted. This procedure will also apply where a court order indicates joint legal custody, but does not designate the child's address for educational purposes. The parents together may in writing waive these courtesy calls.
- ▶ A parent without at least joint legal custody of a child, as demonstrated by a copy of a valid judgment or other order on file with the district, may not collect the child from

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school during the school day absent concurrence (written or oral) by the parent with sole legal custody.

The above policies notwithstanding, the district will respect whatever specific provisions regarding this issue are provided for by court order in any particular case, with ambiguity to be resolved in favor of the general policies.

Parents are encouraged to address these issues in the parenting plan and immediately to provide the district with any orders restricting or establishing parental rights.

The district does not arbitrate custody and visitation disputes, and interested persons are advised to consult counsel or the county clerk's office if such disputes arise.

Additional precautions may be taken by the school administration, appropriate to the age of students, and as needs arise. Parents shall provide documentation concerning parental rights, including divorce decrees and restraining orders if any.

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*Note: The reader is encourage to review administrative procedures and/or forms for related information in support of this policy area.*

Adopted:

Pleasant View R-VI School District, Trenton, Missouri